

Capital Planning Budget Reporting

Circular A-11, Exhibits 52, 53 and 300B



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Legislative and Policy Framework



- Budget Enforcement Act of 1990
- Chief Financial Officers Act of 1990
- Government Performance & Results Act of 1993
- Federal Acquisition Streamlining Act of 1994 (Title V)
- Paperwork Reduction Act of 1995
- Federal Financial Management Improvement Act of 1996
- Clinger-Cohen Act of 1996 (ITMRA & FARA)
- Balanced Budget Act of 1997
- Government Paperwork Elimination Act of 1998
- Circular A-11, Preparation and Submission of Budget Estimates
- Circular A-123, Management Accountability and Control
- Circular A-127, Financial Management Systems
- Circular A-130, Management of Federal Information Resources
- OMB memorandum M-97-02 dated October 25, 1996, Funding Information Systems Investments
- OMB memorandum M-00-07 dated February 28, 2000, Incorporating and Funding Security in Information Systems Investments

Budget Implementation



- OMB Circular A-11, Preparation and Submission of Budget Estimates
 - Part 1 -- Budget Requests
 - | Budget Exhibit 52, Report on Resources for Financial Management Activities
 - | Budget Exhibit 53, Agency IT Investment Portfolio
 - Part 2 -- Strategic Plans & Annual Performance Plans
 - Part 3 -- Planning, Budgeting & Acquisition of Capital Assets
 - | Budget Exhibit 300B, Capital Asset Plan & Justification
 - | *Capital Programming Guide*

Capital Planning in the Budget



■ Agency Capital Plan

■ Agency IT Portfolio (Exhibit 53)

■ Major Projects

- Financial Management System (Exhibit 300B)
- Data Warehouse Upgrade (Exhibit 300B)
- HR Network (Exhibit 300B)

■ Report on Resources for Financial Management Activities (Exhibit 52)



Capital Asset Plan (300B)



- Part I: Summary of Spending For Project Stages
- Part II: Justification and Other Information
 - A. Justification
 - B. Program Management
 - C. Acquisition Strategy
 - D. Alternatives Analysis and Risk Management
 - E. IT Modernization and Architecture (IT Projects Only)
 - F. IT Security (IT Projects Only)
 - G. Government Paperwork Elimination Act (GPEA) (IT Projects Only)

Capital Asset Plan (300B)



- Part III: Cost, Schedule, and Performance Goals
 - A. Description of performance-based management system
 - B. Original baseline (OMB-approved at project outset)
 - C. Current baseline (applicable only if OMB approved the changes)
 - D. Actual Performance and Variance from OMB-approved baseline (Original or Current)
 - E. Corrective Actions


What Do You Report?



- For **New** Projects
 - Part I
 - Part II-- Sections A - D (and, if IT, Sections E - G)
 - Part III-- Sections A & B
- For **On-Going** Projects
 - Part I
 - Part II-- Section B (1) (and, if IT, Sections E - G)
 - Part III-- Sections A, B, & D (and Sections C & E, if applicable)

NOTE: Section A should be updated if changed circumstances affect justification for project.

PMO #6 Implement Acquisition Reforms



■ Objective:

- Obtain desired performance and reduce cost overruns and schedule slippage by implementing a rigorous capital programming process

■ Approach:

- PEC governmentwide acquisition performance measurement program
 - | Achieve cost, schedule & performance requirements
- OMB
 - | Rescind circular A-109, Major System Acquisitions, replace with circular A-11, Preparation & Submission of Budget Estimates, and its supplement, *The Capital Programming Guide*
 - | Revise FAR part 34 IAW A-11
 - | Update *The Capital Programming Guide*

PMO #3 Use Capital Planning & Investment Control to Better Manage IT



■ Objective:

- Manage and report on the health of the government's IT portfolio by focusing on improving key systems across the government

■ Three-pronged approach:

1. Improving agency implementation of the Clinger-Cohen Act
2. Monitoring systems through a diversified portfolio of investments
3. Partnering with agencies to improve capital planning with the next budget cycle

IT Exhibits



- Exhibits are Question and Answer Format
- All Electronic Submissions
- Automated for agencies using I-TIPS
- Spreadsheets will be provided on cio.gov
- A-11 includes CCA requirements
- CGA Letters
- OMB Meeting with Agencies on CPIC
 - Areas to Improve and specifics for FY2002 Budget Submission

IT and A-11



- Section 31 “Compliance with Administration Policies and Other General Requirements”, addresses CPIC, IT Security and Privacy and GPEA.
- Section 58.5, New Exhibit for Privacy
- Section 52, 53, and 300

Capital Asset Plans (IT Specific)



- Unique Project ID
- GPEA
- Percentage financial
- IT Modernization and Architecture
- IT Security and Privacy

Privacy




- A new Exhibit has been added to A-11, Section 58.5
What information must I provide on privacy policies?
- “You will be asked to provide with the initial submission information related to your privacy policies and compliance with OMB Memorandum No. M-00-13, dated June 22, 2000 entitled "Privacy Policies and Data Collection on Federal Websites. OMB will issue separate instructions on this requirement. ”
- Sections 53 and 300B also updated to reflect Privacy requirements.

Agency IT Investment Portfolio (Exhibit 53)



- 53.1 Why must I Report?
- 53.2 What special Terms must I know?
- 53.3 How do I determine whether I must report?
- 53.4 How do I submit the Exhibit 53 and when is it due?
- 53.5 If I submitted the Exhibit last year, how do I revise it this year?
- 53.6 How is the Exhibit organized?
- 53.7 How is the Exhibit Coded?
- 53.8 What are the steps to complete the Exhibit?

Section 52 “Information on Financial Management”



- 52.1 What are the general reporting requirements?
- 52.2 What other reporting requirements does this fulfill?
- 52.3 Who must report financial management information and when is it due?
- 52.4 What materials are required in the budget justification and why?
- 52.5 What is the report on resources for financial management activities (exhibit 52) and why must I submit it?

Section 52 Continued...



- 52.6 What are the line descriptions and coding for exhibit 52?
- 52.7 How do I check my exhibit 52 data for consistency?
- 52.8 How do I submit exhibit 52 and when is it due?
- Additional Changes or concerns
- Format for Exhibit 52 remains the same as last year
- Exhibits 52 must be provided electronically to Exhibit52@omb.eop.gov.

OMB Circular A-130

Pulling it all together. . .



- IRM Strategic Plan (Paperwork Reduction Act)
- Enterprise Architecture (Clinger-Cohen Act)
- Documented CPIC Process (Clinger-Cohen Act)
- IT Capital Plan (Circulars A-11 and A-130)
 - CAPs, Agency IT Portfolio, Report of Financial Management Activities and attendant documents, Transforming the Agency discussion, and CPIC Control (all IT Investments).

Questions or Comments?



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- To send Exhibits to OMB:
 - | Exhibit53@omb.eop.gov
 - | Exhibit52@omb.eop.gov
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